

Bond Oversight Committee Meeting

Summitview Elementary Construction Site

Thursday, October 12, 2020

5:30 p.m. - 6:30 p.m.

Call to Order – The meeting was called to order at 5:30 p.m.

Attendance –

Committee members present for the meeting were: Peter Marinace, Steve Ashbrooks, Kory Voldman, and Hasan Tahat

Natalie Shirzad was excused from the meeting.

Board Member Representative - Michael Thorner

District Representative - Angela Von Essen

Project Manager – Rob Gross

Changes to the Agenda – There were no changes to the agenda.

Discussion Items -

a. Project Manager's Monthly Report - October 2020

There were no significant questions or concerns.

b. Project Updates

- District Project Database/Board Report

There were no questions or concerns from the Committee.

- Contingency Reports

Mr. Marinace requested copies of the CCD report from Share Point be included in the Committee meeting documents for review.

Mr. Marinace inquired as to the process for CCD approvals. Mr. Gross explained the pricing is reviewed and approved by Matt Whitish, architect, and himself.

Mr. Voldman inquired about the specific contingencies and the status, specifically the CCDs, that elevated to become a change order.

Mr. Ashbrooks asked about the steel cost at Apple Valley.

- Additional Requests

The building principals requested adding the school mascot to the gym floor costing \$2,440 for each building, and spirit flags installed on the outside light posts costing \$2,561 for each school. After discussing the purpose of the request and how to proceed with future requests, the Committee agreed that the following criteria should be followed:

1. Is the request a need or a want?
2. Is the request of good value, provides longevity, or a "bang for the buck"?
3. Is the request consistent with what we have in other schools?

The same criteria will be applied to the FF&E purchases.

If the criteria have been met, the requests will be forwarded for pricing. The pricing will be provided to the Committee as a District recommendation for their approval. In most cases, timing will be critical, and emails will be used for obtaining approval instead of waiting for the next Committee meeting.

c. Meeting Updates

- Project Team Meetings

There were no questions from the Committee. Mr. Marinace strongly encouraged the Committee to review the weekly construction reports. He also pointed out that Chervenell has done an outstanding job responding to public concerns.

d. Outstanding Items

- District Furnished Items

Ms. Von Essen explained the process and timeline for purchasing the FF&E.

Mr. Gross recently provided the dates for when the District furnished items are needed so that the District can plan accordingly. He also stated that the pricing is favorable at this time.

Mr. Marinace requested that the Committee receives a list of FF&E items, the budget, and the schedule. He also stated that the District must consider the best pricing, reasonably specified items, and items needed. Any excess budget amounts should be returned to the taxpayers.

- Apple Valley CO 1/Contingency \$85,000 Soil Removal (CCD 01 Soil Export)

The Committee discussed the basis for the soil removal at Apple Valley. Mr. Tahat believes it is a design team error, and they should have caught it before the Project went out to bid. Mr. Gross argued that the architect's contract allows for errors, and since the GCCM bid was rushed, it is acceptable that it was not considered. The soil removal cost is reasonable, and the fields will be better than initially designed. Mr. Tahat requested that Design West provide a letter stating it was their error. Mr. Gross will follow up with the architect.

New Business –

- a) The next meeting will be held on Thursday, December 10, 2020, from 5:30 p.m. to 6:30 p.m. via Zoom. The January meeting will be held at the Apple Valley construction site.
- b) Rob Gross reported the Summitview Elementary schedule shows we are currently one month ahead of schedule. However, since construction started three months earlier than the original schedule, the plumbing contractor expects a bottleneck. The plumbing contractor will need to find more workers or pay his workers overtime to catch up with the work.

Public Comments – There were none.

Adjournment – The meeting adjourned at 6:45 p.m., followed by a tour of the Summitview Elementary building.