

Bond Oversight Committee Meeting Minutes

via Zoom

Wednesday, July 8, 2020

5:30 p.m. - 6:30 p.m.

Committee members present for the meeting were: Peter Marinace, Hasan Tahat, Steve Ashbrooks, Kory Voldman, Natalie

Board Member Representative - Michael Thorner

District Representative - Angela Von Essen

Guests: Rob Gross, Project Construction Manager - CBRE Heery

Call to Order at 5:32 p.m.

Changes to the Agenda: None

Discussion Items:

a. Project Manager's Monthly Report - June 2020

- Rob provided an overview of the monthly construction report.
- There have been issues with balancing the AV site because of not wanting to move the soil off-site. Rob will be working with Chervenell to determine the best path.
- They are currently working on footings and various pours.
- There is a site issue with the Nob Hill Water line at Summitview near the storm drain system north of where they initially planned to install the water connection. No problem with the elevation, but this will require some changes to other site work, currently under evaluation.
- We have had a couple of subcontractor employees that tested positive for COVID-19. The protocols are being followed. Currently no schedule issues due to COVID-19
- There was a question about the first change orders for AV and SV, and if they are showing as a credit, how is applied to the overall contract value? Rob suggested it should decrease the GMP for each project.
- The kitchen equipment change request is for additional equipment of \$8,000 for each school. Since it's a scope change that did not get into the bid. The Child Nutrition Director confirmed the need for the equipment identified in the change order. Rob will verify if this will come out of CCC contingency or if it is a district change.
- Change request #7 and SV of approximately \$10,000, resulting from having to put down fabric under the footings due to over-excavation. Rob is still reviewing with CCC and Design West. In the end, it shouldn't be that much.
- Summitview change order #1 is listed on the AIA document with a credit of \$5,620, which is different than what Chervenell is showing on their weekly construction team meetings (\$5,859.41). Please confirm the amount.
- Summitview schedule doesn't show a critical path between 07-JAN-21 to 19-MAR-21; Request that Rob reviews the logic and import from Project to P6. Also, request that the predecessor column be returned to the schedule print-out, and a critical path print-out be included in future reports.
- Question issued about a primer on structural steel being omitted. Answer: The structural steel doesn't need to be primed and finished because it will be inside, not exposed, cost savings.

b. Project Updates

- None

c. Meeting Updates

- Project Team Meetings - Peter and Angela reported that the meetings are efficient. Chervenell provides agendas in advance, along with the schedules, change orders, submittals, etc. During the meetings, we address safety and neighbor concerns and review the documents provided.

d. Outstanding Items

- District's Project Cost Monthly Report – Angela will send the report each month along with the BOC meeting agenda. She will also send an updated report at the end of the month for a presentation to the School Board.

New Business: None

Public Comments: Michael Thorner commented on the BOC's work, and he expressed his appreciation for their time and expertise.

Adjournment followed at 6:06 p.m.